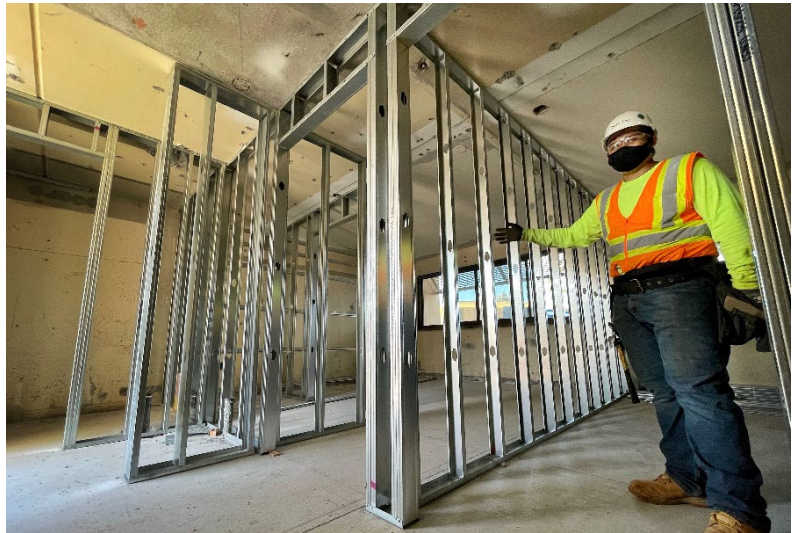




Career Connections Pre-Apprenticeship Program

A partnership between the Hawaii Carpenters Apprenticeship & Training Fund and the Hawaii State Department of Education

2026 Career Connections Summer Internship Program



Career Connections Summer Interns' Rave Reviews

"It was eye-opening. I learned a lot that just isn't possible to learn in a school classroom."

Travis T., McKinley High School

"This experience was life changing. I am ready to work hard."

Malakai M., Waianae High School

"This experience was great. It made me realize that this career path is a valid option for me to join."

Mitchell N., Kahuku High School

"This experience was amazing and overall opened my eyes to my real aspirations."

Mason C., Mililani High School

Aspire to one of the best, most competitive summer internship programs in the state. If selected, you will attend a weeklong, tuition-free Preparatory Training Course at the Hawaii Carpenters and Drywall Fund Training Center before embarking on a 6-week, paid summer internship at a major construction jobsite.



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IMPORTANT: The OSHA 10 certification, First Aid CPR certification, and Preparatory Training Course are **mandatory** and the 6-week Summer Internship **must be attended in full**.

If you have obligations that prevent you from committing to the entire program, please do not apply so that others may be given this opportunity.

Application Process		Summer Internship Program	
February 9, 2026	APPLICATION OPEN	June 1 & 2, 2026	OSHA 10 & First Aid Classes
March 13, 2026	APPLICATION DEADLINE	June 3 to 5, 2026	40-hr Preparatory Training Course Weekdays, 7:00 am to 3:30 pm
Feb 16 to March 20	Student Interviews	June 8, 2026	First day of work (Paid Internship) Monday to Friday, full-time
Early May 2026	Selected Students Notified	July 17, 2026	Last day of work
Month of May 2026	Employee Paperwork	July 22, 2026	Certificate Presentation Ceremony

Requirements

- Minimum age of 16 years old
- Enrolled at a Career Connections Participating High School
- Completion of or currently completing Building and Construction Skills Level 2 (BC2 or RCC1 equivalent)
- Completed student application and recommendation forms submitted by **March 13, 2026**
- Work permit (if 16 years old)
- Work attire: sleeved shirt, long pants (no sweatpants, no leggings), work shoes (steel-toed shoes recommended)
- Pass an employer pre-screening drug test
- Available from 7:00 am to 3:30 pm Monday to Friday from June 1 to July 17, 2026 and July 22, 2026
- Completion of OSHA 10 Certification, First Aid CPR Certification, and 40-hr Preparatory Training Course after student is selected for the program
- Reliable transportation to training and jobsites

Interns will be Provided:

- Tuition-free safety and hands-on training at our Training Center
- Loaner Tools for use during Summer Internship
- Safety vest, safety glasses, gloves and hardhat
- \$15/hr wage

Questions? Contact:

Kapuni Patcho, Training Coordinator

Phone: (808) 690-4643 | Email: rpatcho@hicarpenstraining.com

Participating Partner Schools

Admiral Arthur W. Radford High School
 Aiea High School
 Gov. Wallace Rider Farrington High School
 Henry Perrine Baldwin High School
 Hilo High School
 Honokaa High and Intermediate School
 James Campbell High School
 Kahuku High and Intermediate School
 Kailua High School
 Kaimuki High School
 Kalaheo High School
 Kamehameha Schools Hawaii Island
 Kamehameha Schools Maui
 Kapaa High School
 Kapolei High School
 Kau High & Pahala Elementary School
 Kauai High School
 Kealahou High School
 King Kekaulike High School
 Kohala High School
 Lanai High and Elementary School
 Laupahoehoe Community Public Charter School
 Leilehua High School
 Maui High School
 Mililani High School
 Moanalua High School
 Molokai High School
 Nanakuli High and Intermediate School
 Olomana School
 Pearl City High School
 President Theodore Roosevelt High School
 President William McKinley High School
 Waialua High and Intermediate School
 Waianae High School
 Waimea High School
 Waipahu High School



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Top Frequently Asked Questions

How will the students be selected for the summer internship?

All applicants must qualify first by completing (or is in the process of completing) the 2nd course in their Building and Construction Program of Study at one of 36 participating Career Connections Hawaii high schools. Students will complete the application process which includes written statements, teacher recommendations, and an interview. Then, a selection committee comprised of representatives from the Hawaii Carpenters Apprenticeship & Training Fund, Hawaii State Department of Education, General Contractors Labor Association, Hawaii Regional Council of Carpenters, State of Hawaii Department of Labor, University of Hawaii System, Castle Foundation, Department of Business, Economic Development and Tourism and PRP Hawaii will review and rank the student applications.

How many students will be selected?

The number of students selected depends upon the availability of positions through our participating employers.

Is this a paid internship?

Yes! Employers are responsible to pay the summer interns \$15/hr. You will be expected to act professionally.

How long is the internship?

Employers will employ the summer interns for a 6-week period from June 18, 2026 to July 17, 2026.

Are summer interns given any training before they start their internship?

Yes. The summer interns must pass an OSHA 10 and First Aid/CPR certification class, then attend a mandatory Preparatory Training Course at our Training Center the week before they start working. As an intern, your training will include introductory hands-on skills such as tool and material handling taught by HCATF Training Coordinators and apprenticeship instructors. The Preparatory Course is tuition-free and unpaid.

What restrictions exist for minors under 18?

If you are under the age of 18, your employer will need to abide by the Federal and State Child Labor laws. It will be your employer's responsibility to ensure that all Federal and State Child Labor laws are being met. If you are 16 years old, you must have your worker's permit.

What will work be like?

The actual tasks and responsibilities of each summer intern will vary based on the jobsite and employer. It is work, so some tasks may not be glamorous. Common amongst all employers will be the opportunity to shadow journey workers and supervisors. Our summer interns may be exposed to carpentry, drywall and millwright trades.

Can I be hired by my employer after the internship ends?

Yes, if you decide to enroll in our apprenticeship program after graduation. Most of our summer employers are willing to hire their summer interns when they become apprentices.

Deadline for application: Submitted Online by Friday, March 13, 2026

<https://hicarpenstraining.com/internships/>

Only complete applications will be accepted. Complete applications must include two recommendation forms including one from your BC teacher. Incomplete applications will not be considered.



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2025 Summer Internship Student Application

Please **Print** Legibly or use fillable PDF

STUDENT INFORMATION		
Last Name	First Name	
Mobile Phone Number	Email Address	
Home Street Address	City	Zip Code
School	Teacher Name	When did you complete BC2 (or RCC1)? Now enrolled 2024 2025
Date of Birth	Current Grade	Graduation Year

PARENT/GUARDIAN INFORMATION		
Last Name	First Name	Relationship
Email Address	Mobile Phone Number	Do you live with this child? Yes ☐ No ☐

Availability & Transportation: The Summer Internship Program will require the student intern to have reliable transportation. If selected, you will be traveling to our Training Center in Kapolei as well as multiple locations for pre-employment screening and for your actual internship. Jobsite locations may be located in areas that are not accessible by public transportation or walking.

How will you be traveling to our Training Center and jobsites?

☐

I will drive myself

☐

Sibling or other relative

☐

Bus

☐

Parent/Guardian will drive

☐

Friend

☐

Other

I have read all the dates regarding the preparatory training and internship.

☐

Yes, I am available to participate in all areas.

☐

No, I may have conflicting obligations.

Please explain: _____

Important: Career Connections & All Participating Employers are drug-free environments.

Acknowledgement & Consent: We hereby acknowledge that by submitting this application, there is no guarantee of placement. All complete student applications submitted by the deadline will be evaluated by a Selection Committee. Students will be ranked and placement will be dependent upon multiple factors including the number of participating employers.

We hereby give the Hawaii Carpenters Apprenticeship & Training Fund permission to:

- include our information above in the CITF TRAIN tracking databases for administrative purposes
- share our information and application with the Selection Committee and participating employers

Student Signature

Date

Parent/Guardian Signature

Date



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Student Questionnaire

Please fill out all questions as thoroughly as possible. You may also attach a separate sheet.

Please rate how you feel about the following activities:	Dislike		Ok		Love it
Working all day in the sun	☐	☐	☐	☐	☐
Sitting at a desk or computer	☐	☐	☐	☐	☐
Working at heights (being above ground)	☐	☐	☐	☐	☐
Moving all day, keeping active for hours	☐	☐	☐	☐	☐
Working under deadlines and pressure	☐	☐	☐	☐	☐
Working with different people and personalities	☐	☐	☐	☐	☐
Being indoors	☐	☐	☐	☐	☐

Why do you want to participate in this Summer Internship and why is it important for your future goals?

Name three (3) of your strengths and how they will help you succeed in a construction industry career.

Name your favorite hobbies and/or school activities.

Tell us a story of a challenging situation you encountered and how you overcame it. It can be as simple as problem-solving in a school project or a personal life struggle.



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Recommendation Form (Required – UPLOAD WITH YOUR APPLICATION)

Please give this form to an adult who is not a parent, sibling or grandparent. Good examples include: teachers, counselors, coaches, or employers. Please give this to someone other than your Building and Construction teacher.

STUDENT INFORMATION		
Last Name	First Name	

RECOMMENDER INFORMATION		
Last Name	First Name	Employer & Job Title
Email Address	Mobile Phone Number	How long have you known the student?

Aloha, this student is applying to the 2026 Career Connections Summer Internship Program. This program includes mandatory 40- Hour Preparatory Training and a 6-week full-time, paid internship at a major construction jobsite. Your recommendation will be factored into this student's application.

Briefly describe the capacity in which you know the student.

Describe this student's strengths which may contribute to a successful career in the construction industry.

Describe this student's work ethic and character. Provide examples.

Why would this student be a good candidate for the Summer Internship Program?

Please return to the student before the deadline.
Student application deadline is Friday, March 13, 2026.



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Building and Construction Teacher Recommendation Form (Required – GIVE TO YOUR TEACHER)

STUDENT INFORMATION		
Last Name	First Name	

TEACHER INFORMATION		
Last Name	First Name	School
Email Address	Mobile Phone Number	How long have you known the student?

Aloha, this student is applying to the 2025 Career Connections Summer Internship Program. You may also attach a separate letter of recommendation. This should reflect an honest evaluation of their performance in your class and include specific details.

Has this student completed or is currently enrolled in BC2 or RCC1?

Yes, when (e.g. Fall 2024) _____
No (you must attach a letter explaining why this student should be considered in lieu of minimum requirements)

Dependability, reliability and timeliness	Never				Always
Does the student arrive to class on-time?	☐	☐	☐	☐	☐
Does the student submit assignments on-time?	☐	☐	☐	☐	☐
Does the student follow through on commitments?	☐	☐	☐	☐	☐
Interest in the trade	Never				Always
Does the student show enthusiasm for the hands-on projects?	☐	☐	☐	☐	☐
Does the student take pride in their work?	☐	☐	☐	☐	☐
Does the student show attention to detail?	☐	☐	☐	☐	☐
Attitude, resiliency, and work ethic	Never				Always
Does the student show a positive attitude towards projects?	☐	☐	☐	☐	☐
Is the student open to new challenges?	☐	☐	☐	☐	☐
Does the student take feedback well?	☐	☐	☐	☐	☐
Does the student bounce back from project setbacks?	☐	☐	☐	☐	☐
Does the student make good use of class time?	☐	☐	☐	☐	☐

Describe this student's work ethic, character, maturity, greatest strengths and contributions to your class.

Please submit letter of recommendation to <https://bit.ly/26-LOR>.